

January 2021



THE GROVE MAINTENANCE CORPORATION

www.grovecommunity.org



HOLIDAY DECORATIONS

It is customary to allow holiday decorations up on the week of Thanksgiving and removed no later than January 15, 2021.

HOW TO KEEP YOUR NEW YEAR'S RESOLUTION

Happy 2021! The New Year has arrived and you may have already drawn up your resolution for the new year. Now, how to make sure to you stick to your new goals?

- **Put it all on paper!** Write your resolution down and keep them in an accessible place as reminders. For example, stick them on your refrigerator or write them down in a journal.
- **Mark you calendar.** Set deadlines for yourself to tackle each step towards reaching your goal, one at a time.
- **Find a role model.** Think of an individual who has succeeded in fulfilling an ambition like yours. Look to this person as a reminder that it is possible to achieve your goals.
- **Check your progress regularly,** and give yourself an occasional reward for your efforts. Make sure your reward is not contrary to your resolution.
- **Inform friends and family of your goals.** Recruit them to hold you accountable and support you in your endeavors.

DON'T SWEAT THE SETBACKS! PERSISTANCE IS KEY!



BOARD OF DIRECTORS:

President: Robert Sandoval
Vice President: Miguel Cabrea
Treasurer: Krystal Lyons

NEXT BOARD MEETING:

February 24, 2021 at 6:00 p.m.
If Covid-19 restrictions are still in place the meeting will be held via conference call.
The final agenda will be posted at pool area bulletin board. You may also obtain a copy of the agenda by contacting management at 909-297-2548.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Stephanie Hale
Phone: 909-297-2563
shale@keystonepacific.com

Emergency After Hours:
909-297-2550

COMMON AREA ISSUES:

Fawne Adams
Fadams@keystonepacific.com
Phone: 909-297-2558

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 909-297-2550
customer@keystonepacific.com

ARCHITECTURAL DESK:

Submit Architectural Application to:
architectural@keystonepacific.com

INSURANCE BROKER:

LaBarre Oksnee Insurance
(949) 588-0711

POOL KEYS:

Pool keys can be purchased for \$25.00 and gate transmitters can be purchased for \$50.00.

Managed by Keystone
3155-D Sedona Court, Suite 150
Ontario, CA 91764

JANUARY 2021 REMINDERS

For after-hours association maintenance issues, please call 909-297-2550 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Street Sweeping Day - 2nd Thursday

Trash Pick-Up Day - Mondays
Please remove trash cans from the common areas after this day.

Board Meeting : February 24, 2021
Location: Zoom Conference Call

HOMEOWNER PAYMENT ADDRESS

The payment address for assessments:

PO BOX 513380
Los Angeles, CA 90051-3380

John Smith
555 Your St.
Your Town 54321

DATE _____

PAY TO _____

MEMO _____

1234 5678 9876 543210

COMMUNITY REMINDERS



- **PET OWNERS:** Reminder that it is your responsibility to pick up after your pet and to keep your pets on a leash at all times during walks around the community.
- **SAFE DRIVING:** Please drive responsibly and observe speed limits throughout the community. Watch out at all times of the day for pedestrians and for children on bicycles and skateboards.
- **COMMON AREA WORK ORDERS:** Homeowners may submit common area work orders online on our community website through the Maintenance Request Form!
- **GARBAGE BIN REMINDER:** Please place garbage bins behind your gate after the scheduled trash hours have passed. Such containers shall only be exposed to the view of neighboring lots, when set out for a reasonable period of time, not to exceed twelve (12) hours before and after the scheduled pick-up time.

GOT PLANS?

If you are planning on completing any exterior renovations, improvement or modifications, please remember you must submit an architectural application prior to starting any work.



Architectural applications should be submitted to Keystone Pacific's architectural desk for review and approval at architectural@keystonepacific.com.

Need an architectural application? Please contact Management.

